

WESTVILLE FIRE DISTRICT NO. 1
23 W. OLIVE STREET, WESTVILLE, NEW JERSEY 08093

REIMBURSEMENT OF TRAVEL EXPENSES

POLICY#	F2.1
DATE ADOPTED	5/22/97
DATE REVISED	10/26/10

PURPOSE OF POLICY: TO DEFINE THE PROCEDURES FOR REIMBURSEMENT OF TRAVEL EXPENSES

1. Reimbursement of travel expenses for Westville Fire District business will only occur if a request is made prior to the trip and approved by the Board of Fire Commissioners.