

WESTVILLE FIRE DISTRICT NO. 1
23 W. OLIVE STREET, WESTVILLE, NEW JERSEY 08093

REIMBURSEMENT BY THE WESTVILLE NJ FIRE DISTRICT FOR PERSONAL CLOTHING DAMAGED OR CONTAMINATED AS A RESULT OF A WESTVILLE NJ VOLUNTEER FIRE DEPARTMENT PERSON RESPONDING TO AN EMERGENCY SITUATION

POLICY# F2.3
DATE ADOPTED 10/23/97
DATE REVISED 10/26/10

PURPOSE OF POLICY: TO ALLOW FINANCIAL REIMBURSEMENT FOR CLOTHING WHICH IS DAMAGED OR CONTAMINATED WHEN A VOLUNTEER RESPONDS TO AN EMERGENCY SITUATION

1. In order to be reimbursed for damaged or contaminated clothing, the following conditions must be met:

The Board of Fire Commissioners must have a line item in the annual budget for the reimbursement as required by statute N.J.S. 40A: 14-81.4

The Clothing must be no more than two years old.

If the clothing is contaminated, it must be from toxic or dangerous chemicals or body fluids.

The request for reimbursement must be approved and signed by the Fire Chief.

The clothing in question must be turned into the Fire District with the request for reimbursement. If contaminated, the clothing must be placed in a plastic bag.

2. Reimbursement will occur according to the following procedures:

- 2.1 The value of the clothing will be directly proportional to the age of the clothing.
(i.e. if the clothing is one (1) year old, the reimbursement will be 50% of the original cost).
- 2.2 If there is a receipt for the purchase of the clothing, the date on the receipt will be used to determine the age of the clothing for the reimbursement value.
- 2.3 If there is no receipt, the fair market value for the clothing must be determined and verified to the Fire District by the person making the request. The age of the clothing will be assumed to be one (1) year and The reimbursement will be for 50% of the fair market value.

If the clothing has some extraordinary value, such as formal wear, dress uniforms, award jackets, etc., the Fire Chief must evaluate the reimbursement request. If he determines the request has merit, he will then request a meeting with the Finance Committee to explain the situation and discuss an equitable value for the damaged clothing. This value must then be approved by the full Board of Commissioners at the next regular meeting.