

**WESTVILLE FIRE DISTRICT NO. 1**  
**23 W. OLIVE STREET, WESTVILLE, NEW JERSEY 08093**

**USE OF FIRE DISTRICT EQUIPMENT**

<b>POLICY#</b>	P&E1.3
<b>DATE ADOPTED</b>	5/22/97
<b>DATE REVISED</b>	10/26/10

**PURPOSE OF POLICY:**           **TO ASSURE THAT THE ASSETS OF THE WESTVILLE NJ FIRE DISTRICT ARE PROTECTED FROM THEFT, UNAUTHORIZED USE, ABUSE OR DAMAGE**

1.           No person or persons shall borrow or use equipment belonging to the Westville Fire District for their personal use, unless approved by the Chief of the Fire Department. The Chief will advise the Chairperson of the Property and Equipment Committee of his/her decision, and report his/her decision to the Board of Fire Commissioners at the next meeting.
  
2.           No person or persons shall remove, add to, alter, change or destroy any equipment belonging to the Westville Fire District. This includes all fire apparatus with its permanently mounted equipment stored compartment equipment, portable equipment and other equipment not classified above, belonging to the Westville Fire District. Any change in equipment status shall be brought to the attention of the Chief or his subordinates. The Chief of the Fire Department will report to the Board of Fire Commissioners any equipment problems that interfere with the Fire District's mission.
  
3.           Equipment that is issued to any member of the Westville Fire Department for their personal use in firefighting or emergency situations, is the responsibility of that member. In the event that a member should leave the Fire Department, that member is responsible for the return of the equipment issued. Any equipment not returned will be replaced at the member's expense.