

**WESTVILLE FIRE DISTRICT #1  
BOARD OF FIRE COMMISSIONERS  
23 WEST OLIVE STREET**

**SPECIAL MEETING MINUTES  
May 26, 2015**

Chairman Sims called the meeting to order at 7:00 p.m.

Chairman Sims advised that notice of this meeting has been duly advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the South Jersey Times.

After the customary salute to the flag, Office Clerk Karen Kelley was present and called the roll with all Fire Commissioners present. Also present were Administrator Murtaugh, Fire Chief Farley and Auditor Ed Paul.

Chairman Sims announced that the purpose of this special meeting was to discuss and pass Resolutions for the purchase of the new ladder truck.

**APPROVAL OF RESOLUTIONS:**

Resolution presented and a motion authorizing submission of a purchase order for a new Aerial Fire Truck through Emergency One of Ocala, Florida as the vendor was made by Commissioner Nordaby. Motion was seconded by Commissioner Miller and approved by a roll call vote.

Secondly, Commissioner Nordaby made a motion to approve Capital Tax Exempt Leasing Company pending approval of the Local State Finance Board, as the leasing Company with the lowest interest rate to purchase the new Aerial Fire Truck; Motion was seconded by Commissioner Miller and approved by a roll call vote.

Lastly, Commissioner Nordaby made a motion approving application to submit application to the local State Finance Board pursuant to N.J.S.A 40a:5A-4; Motion was seconded by Commissioner Moan and approved by a unanimous voice vote.

After approving and discussing resolutions Auditor Ed Paul announced he will be submitting the application for approval to the Local State Finance Board in June and after approval the District will be able to go ahead and make the purchase for the New Aerial Fire Truck.

## SPECIAL MEETING MINUTES

May 26, 2015

### ADJOURNMENT:

The board had no further questions or comments and a motion for adjournment at 7:10 was made by Commissioner Nordaby; Motion was seconded by Commissioner Holick. Motion carried by unanimous voice vote.

Respectfully Submitted,

Deborah Holick

*Secretary, Board of Fire Commissioners*

/kmk

WESTVILLE FIRE DISTRICT NO. 1

RESOLUTION NO. \_\_\_\_\_

RESOLUTION  
AUTHORIZING SUBMISSION OF A PURCHASE ORDER  
FOR A NEW AERIAL FIRE TRUCK

WHEREAS, the Commissioners of Westville Fire District No. 1 previously determined that it was in the best interest of the Fire District to acquire a new aerial fire apparatus for the extinguishment of fires at a price not exceeding \$845,000.00 to be financed by \$295,000.00 from reserved and unreserved fund balances and the balance by a capital lease for a term not to exceed ten (10) years; and

WHEREAS, the purchase of the new aerial fire apparatus and financing were approved by the voters of the Fire District at a special election held on Saturday, December 13, 2014; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3) the Fire District is authorized to purchase the aerial fire apparatus through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey or within any other state, when available; and

WHEREAS, the Houston-Galveston Area Council, hereinafter the "H-GAC" is a cooperative purchasing program operating under the laws of the State of Texas which awards contracts made available nationwide to local governments, including fire districts, through HGACBuy; and

WHEREAS, the Fire District has entered into an interlocal contract with H-GAC for cooperative purchasing; and

WHEREAS, HGACBuy has entered into a national cooperative contract with EMERGENCY ONE, hereinafter the "vendor", for the purchase of aerial fire apparatus which contract was awarded by virtue of a public competitive procurement process complying with New Jersey's Local Public Contracts Law; and

WHEREAS, the Fire District has confirmed in writing that the use of the national cooperative contract will result in cost savings to the Fire District; and

WHEREAS, the Fire District provided public notice of its intention to purchase the aerial fire truck through the HGACBuy national cooperative contract to prospective vendors who would have been anticipated to bid had the Fire District gone out for competitive bids in accordance with the Local Public Contracts Law; and

WHEREAS, said public notice was published in the Fire District's official newspaper, the South Jersey Times, at least ten (10) days before action was taken by the Fire District to purchase the aerial fire apparatus pursuant to the national cooperative contract and was posted on the Fire District's local website;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Westville Fire District No. 1 that the Fire District be and hereby is authorized to submit a purchase order for the acquisition of a new aerial fire apparatus for the extinguishment of fires at a price not exceeding \$845,000.00 to the above vendor pursuant to a national cooperative contract through HGACBuy.

BE IT FURTHER RESOLVED that said purchase order shall be subject to all New Jersey laws and rules applicable to contracts awarded by a New Jersey local contracting unit.

BE IT FURTHER RESOLVED that the Fire District shall maintain with its permanent records all documentation confirming the cost savings to the Fire District resulting from acquisition of the new aerial fire apparatus through use of the national cooperative contract.

BE IT FURTHER RESOLVED that submission of the purchase order is subject to the approval of the State of New Jersey Department of Community Affairs-Local Finance Board for the project financing for the lease purchase of the new aerial fire apparatus.

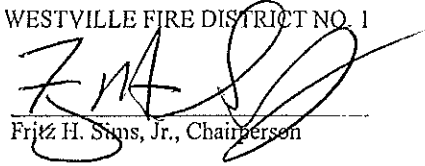
ADOPTED at a regular meeting of the Board of Commissioners of Westville Fire District No. 1 held on May 12, 2015, in Westville, New Jersey.

ATTEST:

  
Deborah Holick, Secretary

WESTVILLE FIRE DISTRICT NO. 1

By:

  
Fritz H. Sims, Jr., Chairperson

**MAKING APPLICATION TO THE LOCAL FINANCE BOARD  
PURSUANT TO N.J.S.A. 40a:5A-4**

**WHEREAS, THE** Fire Commissioners of the Westville Fire district No. 1 \_\_\_\_\_ desires to make application to the Local Finance Board for its review and/or approval of a proposed Capital lease authorizing the \$ 550,000.00 in new debt

**WHEREAS,** Westville Fire District No. 1 believes:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, wealth, convenience or betterment of the inhabitants of the local unit or units;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant;
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and will not create an undue financial burden to be placed upon the local unit or units;

**NOW THEREFORE, BE IT RESOLVED** by the Fire Commissioners of the Westville Fire District No. 1 as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Edward F. Paul Jr, R.M.A. financial advisor, along with other representatives of the Westville Fire district No. 1, are hereby authorized to prepare such application and to represent the Westville Fire District No. 1 in matters pertaining thereto.

Section 2. The Secretary of the Westville Fire district No. 1 is hereby directed to prepare and file a copy of the proposed Capital lease Application Resolution with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

**Recorded Vote**

**AYE**

**NO**

**ABSTAIN**

**ABSENT**

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The foregoing is a true copy of a resolution adopted by the governing body of Westville Fire district No. 1 on this 26<sup>th</sup> day of May, 2015  
on \_\_\_\_\_