

**WESTVILLE FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
23 WEST OLIVE STREET**

**SPECIAL MEETING MINUTES
October 27, 2015**

Chairman Sims called the meeting to order at 7:30 p.m.

The Chairman advised that notice of this meeting has been duly advertised in accordance with the provisions of the "Open Public Meetings Act" and has been advertised in the South Jersey Times.

The meeting was opened with the customary salute and the pledge allegiance to the flag.

Office Clerk Karen Kelley was present and called the roll with Chairman Sims, Commissioner Nordaby and Commissioner Moan. Commissioner Holick and Commissioner Miller were absent. Administrator Murtaugh and Fire Chief Farley were also in attendance to tonight's special meeting.

Chairman Sims explained that the main purpose of this special meeting was to prepare for the 2016 budget.

OATH OF OFFICE:

Chairman Sims gave the Oath of Office to new members Sean Parry, Nick Wojtkowiak, Jared Burke. Members were then dismissed from the meeting at 7:48 P.M.

It is noted that Stephanie Covely and Kyle Gotthardt were unable to attend tonight's meeting, and Oath of Office will be given at a later date.

New member Tim O'Donnell entered the meeting at 7:48 PM and was given Oath of Office by Chairman Sims and dismissed.

DISCUSS 2016 BUDGET:

After a lengthy detailed discussion regarding the proposed 2016 budget, all line items were reviewed; a few line items were to be checked for 2016 increases. Chairman Sims will forward the proposed budget numbers to Auditor Ed Paul to prepare for November's meeting

OLD BUSINESS: Nothing to report.

NEW BUSINESS:

Chairman Sims announced he received a request from former member William Packer to withdraw from L.O.S.A.P. as Mr. Packer is retired and is no longer contributing into the program.

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After discussing Commissioner Nordaby made a motion to approve with-draw from L.O.S.A.P; Motion was seconded by Commissioner Moan and approved by a unanimous voice vote.

Chief Farley stated that the new ladder trucks completion date will be November 15, 2015.

Chief Farley also gave list of confirmed members who will be attending the Florida trip for the new ladder truck inspection. After discussing Commissioner Moan made a motion to approve Chief Farley, Commissioner Nordaby, Rob Leahy and Matt Cattell to attend Inspection event to be held in Florida November 30th-December 2, 2015; Motion was seconded by Commissioner Nordaby and approved by a unanimous voice vote.

Administrator Murtaugh announced he has been checking into pricing for pagers and portable mobile radios because the County Grant was denied, this will have to be counted into the budget.

Administrator Murtaugh stated that some of them will be purchased through State contract, after discussing Commissioner Nordaby made a motion to authorize Chief Farley to purchase some of the communication equipment through State Contract not to exceed \$4,500. Motion was seconded by Commissioner Moan and approved by a roll call vote.

Lastly Chairman Sims said the District received an invoice from 1st Choice for interest lost due to Audit being late in the amount of \$4,500. Per previous conversation with Auditor Wayne Buckley waving the fee for the year, Chairman Sims is suggesting to pay the difference. After discussing Commissioner Nordaby made a motion to deduct \$4,500 from the Audit Balance of \$5,650 and pay Auditor \$1,150.00 as previously discussed. Motion was seconded by Commissioner Moan and approved by a unanimous voice vote.

ADJOURNMENT:

At this time the board had no further comments Commissioner Nordaby a motion for adjournment at 8:32P.M.; Motion was seconded by Commissioner Moan; Motion carried by unanimous voice vote.

Respectfully Submitted,
Deborah Holick
Secretary, Board of Fire Commissioners
/kmk