

**WESTVILLE FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
23 WEST OLIVE STREET**

**MEETING MINUTES
September 25, 2018**

Meeting called to order at 7:00 P.M. by Chairman Sims. Notice of this scheduled meeting has been duly advertised in accordance with the provisions of the "Open Public Meetings Act" has been advertised in the South Jersey Times. All rise for salute to the flag.

ROLL CALL:

After the customary salute to the flag, Office Clerk Karen Kelley called the roll with all Fire Commissioners present. Administrator Murtaugh, Fire Chief Farley and Captains Dan Baker, Brian O'Neil and Rob Leahy were also in attendance to the meeting.

ADDRESSING THE BOARD/FIREFIGHTER APPEALS:

Nothing to report.

COMMUNICATIONS:

No communications to report.

APPROVAL OF MEETING MINUTES:

A motion to approve the regular and executive meeting minutes held August 28, 2018 was made by Commissioner Marsden. Motion was seconded by Commissioner Lawrence and approved by a unanimous voice vote.

ADMINISTRATION REPORT:

Administrator Murtaugh briefed the board about FEMA Grants he has been working on. Administrator Murtaugh announced that the State has approved the District to receive thermal imagine cameras. Total Grant awarded was \$19,200 with the Fire District's match being \$914.00.

**WESTVILLE FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
23 WEST OLIVE STREET**

**MEETING MINUTES
September 25, 2018**

ADMINISTRATION REPORT: Continued

Administrator Murtaugh also reported that there was a second grant which had been denied.

Administrator Murtaugh stated that he would like to apply for an amendment of the denied grant and re-submit a second request. Chairman Sims then thanked Administrator Murtaugh for putting the time in to do all the narratives, grant paperwork, and workshops.

Next Administrator Murtaugh reported that server issues are ongoing, causing minor issues with the computers. The purchase of a new server will be addressed in next year's budget.

FIRE CHIEF / FIRE OFFICIAL REPORT: See Chief's Report.

Chief Farley reported Ambulance 739 was out of service for a few days for a sensor issue. The County had loaned the Fire District an ambulance for those days. Chief then reported that 739 is now back in service.

New tires have been installed on utility 737 as well as the new utility body. Members are now working on mounting and installing all equipment on the utility body and the vendor will be painting and applying pin striping.

Chief Farley announced that a Solar Power Tactics class will be held in the Westville Fire house on September 27, 2018. Several other Fire agencies will be attending.

Chief Farley reported a visit to 1000 Broadway while in construction phase on September 8, 2018. After the walk through was completed Chief Farley stated that he received an email from the project manager stating that this will be the last walk through during construction phase.

Chief Farley briefed the board about the bus fire that happened in Route 130.

Deputy Tucker has been working to upload and update all local business names and addresses to make sure that they are current in case of an emergency. There will be a new data base program system and Deputy Tucker has been checking to make sure all information will be current when the new County program is put in place on January 1, 2019.

**WESTVILLE FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
23 WEST OLIVE STREET**

**MEETING MINUTES
September 25, 2018**

OFFICE CLERK:

Office Clerk Kelley reported that all accounts have been reconciled and the EMS billing is current to date.

FINANCE:

A resolution from the Auditor to amend the 2018 Budget due to receiving the FEMA Grant was presented. Commissioner Lawrence made a motion to approve the resolution amending the 2018 Budget as submitted by the Auditor; Motion was seconded by Commissioner Marsden and approved by a roll call vote.

Office Clerk will send two signed copies to the State of New Jersey Department of Local Community Affairs.

Commissioner Lawrence made a motion to void check number 6668 due to it being a duplicate check. Motion was seconded by Commissioner Marsden and approved by a unanimous voice vote.

TRAINING & SAFETY:

Mandatory training dates have been set up for January 5th, & 12th 2019.

JIF COMMITTEE:

Nothing to report.

PERSONNEL:

Nothing to report.

**WESTVILLE FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
23 WEST OLIVE STREET**

**MEETING MINUTES
September 25, 2018**

PROPERTY & EQUIPMENT:

Nothing to report.

POLICY:

The board discussed changes to the following policies.

- 1.) Driver training SOG
 04-502-Driver Training
 04-503- Vehicle Driving Policy
- 2.) Policy P1-4- Approval of drivers. (Drivers must have a valid New Jersey Driver's License.)
- 3.) P&E 1.1 Approving use of Fire District Vehicles
- 4.) Employee Agreement for Volunteers.
- 5.) Sexual Harassment acknowledgement form update.
- 6.) Authorization to obtain motor vehicle records.

After the board held a discussion on the changes reflected in each policy, Commissioner Lawrence made a motion to approve all amended changes as recommended. Motion was seconded by Commissioner Miller and Approved by a roll call vote.

COMMENTS FROM THE PUBLIC:

Commissioner Lawrence made a motion to open the meeting up to the public. Motion was seconded by Commissioner Marsden. Since no one from the public in attendance to the meeting, Commissioner Lawrence made a motion to close the meeting to the public. Motion was seconded by Commissioner Marsden.

**WESTVILLE FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
23 WEST OLIVE STREET**

**MEETING MINUTES
September 25, 2018**

PRESENTATION AND PAYMENT OF BILLS:

A Motion to pay the bills was made by Commissioner Lawrence; Motion was seconded by Commissioner Marsden and approved by a roll call vote.

OLD BUSINESS:

Nothing to report.

NEW BUSINESS:

At the last District meeting Chief Farley brought up concerns about the lack of Fire and EMS volunteer coverage that has been ongoing. Administrator Murtaugh announced that based on Chief Farley's recommendations, he has looked into the cost of adding an additional casual help position Monday through Friday to help cover the shortage of volunteer workers; individuals will to hold a valid certification in Firefighter 1 and be EMT certified.

Administrator Murtaugh stated that he will be looking into a program called safer grant which assists Fire Districts/Departments with recruiting and hiring firefighter and EMS personnel.

After a lengthy discussion, Commissioner Lawrence made a motion to hire a part time opening for casual help on a trial period from October 1st 2018 to December 31, 2018 at \$10.00 an hour. Motion was seconded by Commissioner Miller and approved by a roll call vote.

Chief Farley stated that the call volume just for this year is at 1,800 calls and there is not enough coverage for the call volume that has been steadily on the rise. Chief Farley will advertise this new position as well as try to recruit some younger members from Gateway Regional High School.

Man power issues for both Fire and EMS will be discussed further and possibly be included in the 2019 Budget.

**WESTVILLE FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
23 WEST OLIVE STREET**

**MEETING MINUTES
September 25, 2018**

ADJOURNMENT:

Commissioner Marsden made a motion for adjournment at 8:00P.M. Motion was seconded by Commissioner Miller and approved by a unanimous voice vote.

*Respectfully Submitted,
Deborah Holick
Secretary, Board of Fire Commissioners*

**RESOLUTION AMENDING 2018 BUDGET
BOROUGH OF WESTVILLE FIRE DISTRICT NO. 1, COUNTY OF GLOUCESTER**

WHEREAS, the Municipal Budget for the year 2018 was approved on the 20th day of November, 2017, and adopted on January 9, 2018

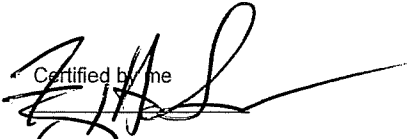
WHEREAS, it is desired to amend said adopted budget.

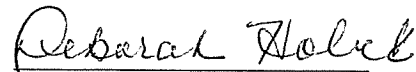
NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Borough of Westville Fire District #1, County of Gloucester that the following amendments to the adopted budget of 2018 be made:

Recorded Vote (Insert Last Name)	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>
			<u>Absent</u>
		<u>From</u>	<u>To</u>
Sheet F-1			
Total Operating Grant Revenue		1,764.00	20,050.00
Total Revenues and Fund Balance Utilized		263,051.00	281,337.00
Total Anticipated Revenues		691,646.00	709,932.00
Sheet F-2			
Revenues			
Operating Grant Revenue			
Assistance to Firefighters Grant		0.00	18,286.00
Total Operating Grant Revenue		1,764.00	20,050.00
Total Revenues and Fund Balance Utilized		263,051.00	281,337.00
Total Anticipated Revenues		691,646.00	709,932.00
Sheet F-3			
Appropriations			
Cost of Operations and Maintenance			
Matching Funds for Grants		10,000.00	9,086.00
Assistance to Firefighters Grant		0.00	19,200.00
Total Operations and Maintenance Other		160,218.00	178,504.00
Total Operations and Maintenance		428,891.00	447,177.00
Total Appropriations		691,646.00	709,932.00

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed with the Office of the Director of Local Government Services for certification of the local municipal budget so amended.

It is hereby certified that this is a true copy of a resolution amending the budget adopted by the Commissioners on the 25th day of September.

Certified by me

 September 25, 2018


 Secretary

2018 Budget Summary

Borough of Westville Fire District No. 1 Gloucester

	<u>2018 Proposed Budget</u>	<u>2017 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	\$ 92,887	\$ 30,000	\$ 62,887	209.6%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	1,200	1,000	200	20.0%
Total Other Revenue	150,000	160,000	(10,000)	-6.3%
Total Operating Grant Revenue	20,050	1,764	18,286	1036.6%
Total Revenues Offset with Appropriations	<u>17,200</u>	<u>15,200</u>	<u>2,000</u>	13.2%
Total Revenues and Fund Balance Utilized	281,337	207,964	73,373	35.3%
Amount to be Raised by Taxation to Support Budget	<u>428,595</u>	<u>429,653</u>	<u>(1,058)</u>	-0.2%
Total Anticipated Revenues	<u>709,932</u>	<u>637,617</u>	<u>72,315</u>	11.3%
APPROPRIATIONS				
Total Administration	88,257	82,525	5,732	6.9%
Total Cost of Operations & Maintenance	447,177	429,131	18,046	4.2%
Total Appropriations Offset with Revenue	17,200	15,200	2,000	13.2%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	25,000	25,000	-	0.0%
Total Capital Appropriations	60,000	20,000	40,000	200.0%
Total Principal Payments on Debt Service	56,507	48,715	7,792	16.0%
Total Interest Payments on Debt	<u>15,791</u>	<u>17,046</u>	<u>(1,255)</u>	-7.4%
Total Appropriations	<u>709,932</u>	<u>637,617</u>	<u>72,315</u>	11.3%
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

2018 Revenue Schedule

Borough of Westville Fire District No. 1
Gloucester

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ 92,887	\$ 30,000	\$ 62,887	209.6%
Restricted Fund Balance	-	-	-	#DIV/0!
Total Fund Balance Utilized	<u>92,887</u>	<u>30,000</u>	<u>62,887</u>	<u>209.6%</u>
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)			-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)			-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	#DIV/0!
Rental Income			-	#DIV/0!
Total Miscellaneous Anticipated Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	#DIV/0!
Asset #2			-	#DIV/0!
Asset #3			-	#DIV/0!
Asset #4			-	#DIV/0!
Total Sale of Assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Interest on Investments & Deposits (List Accounts Separately)</i>				
District Bank Accounts	1,200	1,000	200	20.0%
Investment Account #2			-	#DIV/0!
Investment Account #3			-	#DIV/0!
Investment Account #4			-	#DIV/0!
Total Interest on Investments & Deposits	<u>1,200</u>	<u>1,000</u>	<u>200</u>	<u>20.0%</u>
<i>Other Revenue (List in Detail)</i>				
EMS Billing Fees	150,000	160,000	(10,000)	-6.3%
Other Revenue #2			-	#DIV/0!
Other Revenue #3			-	#DIV/0!
Other Revenue #4			-	#DIV/0!
Total Other Revenue	<u>150,000</u>	<u>160,000</u>	<u>(10,000)</u>	<u>-6.3%</u>
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)	1,764	1,764	-	0.0%
Assistance to Firefighters Grant	18,286		18,286	#DIV/0!
Other Grant #2			-	#DIV/0!
Other Grant #3			-	#DIV/0!
Other Grant #4			-	#DIV/0!
Other Grant #5			-	#DIV/0!
Total Operating Grant Revenue	<u>20,050</u>	<u>1,764</u>	<u>18,286</u>	<u>1036.6%</u>
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	#DIV/0!
Annual Registration Fees	17,000	15,000	2,000	13.3%
Penalties and Fines	200	200	-	0.0%
Other Revenues			-	#DIV/0!
Total Uniform Fire Safety Act	<u>17,200</u>	<u>15,200</u>	<u>2,000</u>	<u>13.2%</u>
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	#DIV/0!
Other Offset Revenues #2			-	#DIV/0!
Other Offset Revenues #3			-	#DIV/0!
Other Offset Revenues #4			-	#DIV/0!
Total Other Revenues Offset with Appropriations	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Total Revenues Offset with Appropriations	<u>17,200</u>	<u>15,200</u>	<u>2,000</u>	<u>13.2%</u>
TOTAL REVENUES AND FUND BALANCE UTILIZED	<u><u>\$ 281,337</u></u>	<u><u>\$ 207,964</u></u>	<u><u>\$ 73,373</u></u>	<u><u>35.3%</u></u>

2018 Appropriations Schedule

Borough of Westville Fire District No. 1
Gloucester

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ 16,547	\$ 13,635	\$ 2,912	21.4%
Commissioners			-	#DIV/0!
Fringe Benefits	2,300	2,010	290	14.4%
Total Administration - Personnel	<u>18,847</u>	<u>15,645</u>	<u>3,202</u>	20.5%
<i>Administration - Other (List)</i>				
Professional Services - Legal and Audit	9,000	9,000	-	0.0%
Election	500	500	-	0.0%
See Schedule Attached - F3A	55,910	53,380	2,530	4.7%
Contingent Expenses			-	#DIV/0!
Computer Equipment	4,000	4,000	-	0.0%
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	<u>69,410</u>	<u>66,880</u>	<u>2,530</u>	3.8%
Total Administration	<u>88,257</u>	<u>82,525</u>	<u>5,732</u>	6.9%
<i>Cost of Operations & Maintenance - Personnel</i>				
Salary & Wages	190,275	169,995	20,280	11.9%
Fringe Benefits	78,398	76,162	2,236	2.9%
Total Operations & Maintenance - Personnel	<u>268,673</u>	<u>246,157</u>	<u>22,516</u>	9.1%
<i>Cost of Operations & Maintenance - Other (List)</i>				
Fire Department Rental	36,000	36,000	-	0.0%
Fuel	6,500	6,500	-	0.0%
See Schedule Attached - F3B	94,544	91,100	3,444	3.8%
Contingent Expenses			-	#DIV/0!
Matching funds for HLS Grant	9,086	10,000	(914)	-9.1%
Supplemental Fire Grant	2,374	2,374	-	0.0%
Firefighting Equipment	30,000	37,000	(7,000)	-18.9%
Total Operations & Maintenance - Other	<u>178,504</u>	<u>182,974</u>	<u>(4,470)</u>	-2.4%
Total Operations & Maintenance	<u>447,177</u>	<u>429,131</u>	<u>18,046</u>	4.2%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	3,060	3,570	(510)	-14.3%
Fringe Benefits	234	780	(546)	-70.0%
Total Appropriations Offset with Revenue - Personnel	<u>3,294</u>	<u>4,350</u>	<u>(1,056)</u>	-24.3%
<i>Appropriations Offset with Revenue - Other (List)</i>				
Fire Marshall Uniforms	3,500	3,500	-	0.0%
Fire Marshall Vehicle Rental		6,600	(6,600)	-100.0%
See Schedule Attached - F3C	10,406	750	9,656	1287.5%
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other	<u>13,906</u>	<u>10,850</u>	<u>3,056</u>	28.2%
Total Appropriations Offset with Revenue	<u>17,200</u>	<u>15,200</u>	<u>2,000</u>	13.2%
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	#DIV/0!
Equipment			-	#DIV/0!
Materials & Supplies			-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
<i>Emergency Appropriations & Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	25,000	25,000	-	0.0%
Total Capital Appropriations	60,000	20,000	40,000	200.0%
Total Principal Payments on Debt Service	56,507	48,715	7,792	16.0%
Total Interest Payments on Debt	15,791	17,046	(1,255)	-7.4%
TOTAL APPROPRIATIONS	<u>\$ 709,932</u>	<u>\$ 637,617</u>	<u>\$ 72,315</u>	11.3%

2018 Fire District Budget

Westville Borough Fire District # 1 (Gloucester)

Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses Insert

	Cross Ref.	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
Administration - Operating					
Insurance		\$44,800	\$44,880	(\$80)	-0.18%
Office Supplies		\$5,000	\$2,500	\$2,500	100.00%
Promotion - Fire Prevention		\$1,000	\$1,000	\$0	0.00%
Accounting Fees - Payroll Processing		\$2,500	\$2,500	\$0	0.00%
Copier Lease		\$2,610	\$2,500	\$110	4.40%
				\$0	#DIV/0!
				\$0	#DIV/0!
				\$0	#DIV/0!
Total Additional Administration Operating Expenses	F-3a	\$55,910	\$53,380	\$2,530	4.74%
Admin - Other Assets, Non-Bondable					
Total Additional Administration Other Assets		\$0	\$0		
Cost of Operations - Operating					
Supplies and Maintenance		\$25,000	\$25,000	\$0	0.00%
Training & Education		\$5,000	\$5,000	\$0	0.00%
Professional Fees - Medical		\$7,500	\$7,500	\$0	0.00%
EMS Billing		\$15,000	\$15,000	\$0	0.00%
EMS Supplies and Equipment		\$5,000	\$5,000	\$0	0.00%
EMS Volunteer Stipends		\$5,000	\$18,100	(\$13,100)	-72.38%
Advertising		\$1,500	\$1,500	\$0	0.00%
Membership and Dues		\$1,000	\$1,000	\$0	0.00%
Utilities		\$10,344	\$13,000	(\$2,656)	-20.43%
Uniforms				\$0	#DIV/0!
Assistance for Firefighters Grant		\$19,200		\$19,200	#DIV/0!
				\$0	#DIV/0!
				\$0	#DIV/0!
Total Additional Operating Expenses Operations	F-3B	\$94,544	\$91,100	\$3,444	3.78%
Other Expenses Offset by Revenue - Operating					
Utilities		\$9,656		\$9,656	#DIV/0!
Supplies and Postage		\$750	\$750	\$0	0.00%
				\$0	#DIV/0!
				\$0	#DIV/0!
Total Additional Operating Expenses Offset by Revent	F-3C	\$10,406	\$750	\$9,656	1287.47%
Other Expenses Offset by Revenue - Other Assets, Non-Bondable					
Total Costs Offset by Revenue Other Assets	AP-9	\$0	\$0		

WESTVILLE FIRE DISTRICT NO.1
COUNTY OF GLOUCESTER


RESOLUTION TO VOID CHECK

At Regular Meeting of
September 25, 2018

WHEREAS, check number 6668 in the amount of \$700.00 for Westville Fire Department due to being a duplicate print.


NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of the Westville Fire District No.1 that the above check to be voided.

This resolution was adopted at the Regular meeting at the Westville Fire District No. 1 in the County of Gloucester on the 25th day of September 2018



Chairman Fritz Sims

ATTEST:



Secretary Deborah Holick

Westville Fire District #1
Monthly Bills - First Colonial National Bank
September 25, 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
NEW 1st Colonial National Bank				
09/07/2018	6648	Sprint	Acct# 808397196	-152.77
09/10/2018	6649	International Code Council , ...	Inv#1000941279 PO# 18-069	-136.00
09/10/2018	6650	PSE & G	Acct# 6742927208 PO# 18-023	-25.90
09/11/2018	Dire...	PERS	Aug 3rd Qtr Ref# 25300906	-670.74
09/17/2018	6651	South Jersey Media Group	Acct# 15300-1406847	-76.00
09/17/2018	6652	Lowes	Acct# 821 3131 0330365 Inv# 08552	-103.55
09/17/2018	6653	Comcast Cable	Acct# 8499 05 109 0043237 PO# 1...	-322.63
09/17/2018	6654	Staples	Acct# 6035 5178 6228 9641 PO# 1...	-65.65
09/17/2018	6655	Camden County College	Inv# AR104304 & AR104305	-240.00
09/21/2018	Dire...	Prime Point Payroll Deduction	Inv# 268412 PO# 18-001 9-21-18	-195.50
09/25/2018	6656	Borough of Westville	July 18 Fuel PO# 18-032	-627.87
09/25/2018	6657	Cooper University Hospital	BLS Training Expanded Scope 2019	-1,000.00
09/25/2018	6658	D.M. Medical Billings, Inc.	Inv# 5787 August 2018	-533.62
09/25/2018	6659	Great America Leasing Corp.	Inv# 23334167 Copier Lease PO# ...	-217.49
09/25/2018	6660	Indco, INC	Inv# 1802305 PO# 18-057 Oil Dry	-75.20
09/25/2018	6661	Joseph Vallo	Solar Power Tactics for 1st Respon...	-950.00
09/25/2018	6662	MEDPRO	Inv# MC34302 PO# 18-055	-495.00
09/25/2018	6663	MES	Inv# 1261092 Dyna fit suspenders ...	-123.00
09/25/2018	6664	Nat Alexander Company	Inv# 1024420, 1024419,1024557	-1,441.50
09/25/2018	6665	NJ Advanced Media	Inv# 8768584 Public Notice PO# 1...	-30.87
09/25/2018	6666	Paper Mart Inc.	Inv# 2354045 PO# 18-070	-122.20
09/25/2018	6667	Westville Fire Department	Aug 2018 Rent PO# 18-002	-1,000.00
09/25/2018	6669	Westville Fire Department	Aug "18" Electric PO# 18-003	-700.00
09/25/2018	6670	Westville Fire Department	Aug "18" CCTV PO# 18-040	-230.00
Total NEW 1st Colonial National Bank				-9,535.49
TOTAL				-9,535.49



BOARD OF FIRE COMMISSIONERS

WESTVILLE FIRE DISTRICT NO.1
GLOUCESTER COUNTY, NEW JERSEY

23 WEST OLIVE STREET
WESTVILLE, NJ 08093
PHONE: (856) 456-9432
FAX: (856) 456-8870

Fire District Meeting
Activities for the Month of August 2018
FIRE REPORT

Total Fire Calls: 55	Total Drills: 3
Total Fire Calls Year to Date For 2018: 510	
Time In Service In Hours: 402.06	Dispatch to Location: 5 Minutes, 07 Seconds
Total Firefighters Responding: 301	Firefighter Per Incident: 6
Total Personnel Hours: 399.75	

Office of the Fire Chief

1. Mechanical issues:
 - a. B.L.S 739 at Budd's for a sensor issue
 - i. Loaner ambulance from County
 - b. Utility 737 – Tires installed
2. Utility 737 body upgrade Complete
 - a. Will be in the process of mounting equipment
 - b. Setting up appointment for stripping
3. Motorola Pagers Minitor VI – 2016- charging issues (on Going)
 - a. Contacted Motorola – Pager recalled all pager will be replaced
 - b. August 15 update – There are now saying we are out of warranty. The will issue and eraser pen to help problem.
4. We are hosting a Solar panel class on September 27th.
5. Attached: We received an e-mail from project manager of 1000 Broadway that we are not welcomed back.
6. Captains Reports- Attached
7. September 29th will be set up at the Westville Fall festival
8. Membership
 - a. Volunteer – Wayne Johnson