

**WESTVILLE FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS
23 WEST OLIVE STREET**

**SPECIAL MEETING MINUTES
December 8, 2020**

Special meeting called to order at 7:02P.M. by Chairman Marsden Notice of this scheduled meeting has been duly advertised in accordance with the provisions of the "Open Public Meetings Act" has been advertised in the South Jersey Times. All rise for salute to the flag.

It is noted that the South Jersey times advertised the meeting inadvertently for the wrong date, Office Clerk did notify that legal advertisement team but was told they could only republish the add December 8, 2020.

ROLL CALL:

After the customary salute to the flag, Office Clerk Karen Kelley called the roll with all Fire District Commissioners present, with the exception of Commissioner Morina. Administrator Murtaugh and Fritz Sims also were in attendance to the meeting. It is noted that Chief Farley was not present to the meeting as to remain neutral in the hiring process and decision of the Commissioners.

Commissioner Bobiak made a motion to hold executive session to discuss salary, and conduct interviews for the open Fire Official/Fire Marshal position. Motion was seconded by Commissioner Holick and approved by a unanimous voice vote.

The executive session was held from 7:04P.M. Until 7:39P.M

Following the executive session, Commissioner Bobiak made a motion to approve Donald Doak, Jr as per diem firefighter. Motion was seconded by Commissioner Holick and approved by a unanimous voice vote. Chairman Marsden then administered the Oath of Office for per diem fire fighter to Donald Doak, Jr and he was sworn in.

At this time, a motion to hold an additional executive session was made by Commission Holick. Motion was seconded by Commissioner Bobiak and approved by a unanimous voice vote. The purpose of the executive session was to discuss employment interviews, salaries and personnel matters.

Following the executive session, Commissioner Bobiak made a motion to approve a 1st reading authorizing execution of employment agreement for Fire Official for both Tim O'Donnell and Donald Doak, Jr.

The board will present the 2nd reading to the candidate who will fill the position since a decision had not been made finalize the hiring process with either candidate tonight so this will be presented at the December 22, 2020 District Meeting.

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Following the executive session, a title was given to Fritz Sims. Motion to appoint Fritz Sims as the Fire District Financial Officer was made by Commissioner Bobiak. Motion was seconded by Commissioner Holick and approved by a roll call vote.

ADJOURNMENT:

Commissioner Bobiak made a motion for adjournment at 8:32P.M. Motion was seconded by Commissioner Holick Motion was approved by a unanimous voice vote.

*Respectfully Submitted
Deborah Holick
Secretary, Board of Fire Commissioners*

Resolution # _____
Date 12/8/20

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Commissioners of Westville Fire District No. 1 have determined it is necessary to conduct an executive session, not open to the public for certain specified purposes, and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an executive session, not open to the public, may be held for certain specified purposes when authorized by resolution; and

WHEREAS, it is necessary for the Commissioners to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12 and designated below:

- ___ 1. Matters Required by Law to be confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Meetings Act.
- ___ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- ___ 3. Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- ___ 4. Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- ___ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- ___ 6. Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the

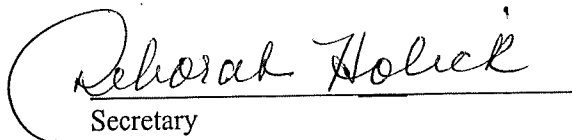
- safety and property of the public, provided that their disclosure could impair such protection and any investigations of violations or possible violations of the law.
- ___ 7. Matters Relating to Litigation, negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party and any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
 - 8. Matters Relating to an Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request is writing that such matter or matters be discussed at a public meeting.
 - ___ 9. Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party for which the responding party bears responsibility.
 - ___ 10. Matters Relating to Contracts and Litigation.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Westville Fire District No. 1 that an executive session closed to the public shall be held on 12/8/20, at 7:06 p.m. in the Office of the Commissioners, 23 West Olive Street, Westville, New Jersey, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that the deliberations conducted in executive session may be disclosed to the public upon the determination of the Commissioners that the public interest will no longer be served by such confidentiality.

ADOPTED at a meeting of the Commissioners of the Westville Fire District No. 1 held on 12/8, 20 20, in Westville, New Jersey.

ATTEST:


Secretary

WESTVILLE FIRE DISTRICT NO. 1

By: 
Chairman