

WESTVILLE FIRE DISTRICT NO. 1
23 W. OLIVE STREET, WESTVILLE, NEW JERSEY 08093

POLICY #	P4.1
DATE ADOPTED	09/09/08
DATE REVISED	10/26/10

**REQUIREMENTS FOR APPARATUS RIDING MEMBERS
OF THE WESTVILLE FIRE DISTRICT**

PURPOSE OF POLICY: TO DEFINE THE REQUIREMENTS OF MEMBERS AND NON-MEMBERS OF THE WESTVILLE FIRE DEPARTMENT FOR RIDING OF THE WESTVILLE FIRE DISTRICT APPARATUS

1. All members must be sworn in prior to riding Westville Fire District apparatus.
2. All sworn members must have a physical and PFT as prescribed in Westville Fire District policy # P2.1.
3. All sworn members must complete annual training as prescribed by the NJ Division of Fire Safety and the NJ Department of Health and Senior Services
4. All sworn EMT members must secure at least Two (2) 12 hours shift duty crews or Four (4) Six (6) hour duty crews per month. Failure to make his or her required duty crews will result in the suspension of said member until he or she attends a Westville Fire District meeting to explain the failure to meet the requirement of this policy. The Westville Fire District has the right to reinstate or uphold the suspension depending on said member's circumstance after meeting with the Westville Fire District Board of Fire Commissioners.
5. All sworn FIRE/RESCUE members must participate in 10% of the Fire/Rescue calls. Failure to make the required % of calls will result in the suspension of said member until he or she attends a Westville Fire District meeting to explain the failure to meet the requirement of this policy, The Westville Fire District has the right to reinstate or uphold the suspension depending on said member's circumstance after meeting with the Westville Fire District Board of Fire Commissioners.
6. All sworn members who have had training classes paid for by the Westville Fire District must complete three (3) cycles of three (3) years, for a total of nine (9) consecutive years, of activity from time of paid course with the Fire District. If a sworn member leaves prior to completing Three (3) consecutive

cycles of activity he or she will reimburse the Fire District for said classes paid for by the Westville Fire District.

Westville Fire District Board of Fire Commissioners has the right to relieve any Member of payment upon the individual meeting with the Fire District.

7. All sworn members will maintain all certifications paid for by the Westville Fire District while being an active sworn member of the Fire District. Failure to maintain all current certifications will cause the sworn member to be placed out of service with the Fire District until the certification is reinstated or the cost of the certification is reimbursed to the Westville Fire District.
8. Any violation of the policy will only result in not being permitted on the Westville Fire District apparatus. Any violation of the policy will not effect any status of said members status with the Westville Fire Department.
9. Non members who are members of other Fire Departments who wish to assist the Westville Fire District with providing ambulance service for the Borough of Westville, The Westville Fire District agrees to provide EMT training to said non member at no cost to non member, non members will only be permitted to have budgeted money for EMS expended on them. The Westville Fire District will not provide Firefighting PPE for said Non Member.
10. All sworn members will sign a copy of this policy which it will act as a contract between sworn member and the Westville Fire District.
11. The Fire Chief will report at the regular business meeting of each month the status of all members. The Fire Chief will forward any names that are placed inactive for any violation of this policy ASAP via E-Mail to the Westville Fire District. The member in violation will be notified to make arrangements to attend the regular business meeting of the Westville Fire District to explain their circumstances.
12. Members are asked to respond as long as they are physically able to. If a member is not physically able to fulfill the requirements of this policy, he or she will be placed out of service and not be involved with any Westville Fire District apparatus. This will not have any affect on his or her status with the Westville Fire Department. Life members of the Fire Department (Twenty (20) years of active service) are asked to give at least one 12 hour duty crew shift if possible and participate in as many FIRE/RESCUE calls as they can make.
13. Westville Fire District reserves the right to relieve any members of their obligations, once the member has attended a meeting with the Fire District Board of Commissioners.